



## UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 21<sup>st</sup> September 2015 at 10am  
in the Students' Union Boardroom.

### **Present:**

Chair: Hayley Jayne Wilkinson (HJW) – President  
Sammi Storey – Vice President Activities  
Nyasha Takawira (NT) – Vice President Academic Affairs  
Wade Baverstock (WB) – Vice President Welfare and Community  
James Brooks (JB) – Chief Executive

### **Also in attendance:**

Jenny Barnes (JenB) – Student Voice and Impact Manager, Jane Kilby – Volunteering Manager, Hannah Coleman (HC) – Head of HR and Operations and Megan Graham (MG) – Office Administrator.

### **1.1 Apologies for Absence**

Apologies were received from Aidan Mersh (AM) – Head of Membership Services and Marketing.

### **1.2 Declarations of interest**

There were no declarations of interest.

### **2. Minutes of the previous meeting**

The minutes from the meeting on the 7<sup>th</sup> September were agreed as an accurate record.

### **3. Matters Arising**

#### **Noted:**

- The volunteer report was circulated to the Executive committee and no issues with the report were sent to Jane Kilby, Volunteer Manager.
- WB investigated hoodies for liberation groups.
- SS/WB to bring a quote to the Executive Committee for t-shirts for Volunteer Officers.
- The article on dry events was circulated to Student Leaders.
- The Clubs and Societies storage container will arrive within the week, the procedure for accessing this storage will be communicated in the welcome back emails.
- Linc TV is now funded by the School of Film and Media and is no longer a Student Led Project funded by the Students' Union.
- HJW sent the NSS report to VC Mary Stuart and DVC Scott Davidson.
- The NSS report has been sent to the Education and Student Life Committee.
- SS will inform the Executive Committee of the meeting at the Player Layer Offices.

### **4. Prevent Agenda**

#### **Noted/Discussed:**

- NUS are against the Prevent Agenda, the Union needs to have a position on this.
- The Prevent Agenda focusses on people who are at risk of becoming radicalised and helping them, in Lincoln the main radicalisation risks are right-wing extremists.
- It was suggested a preferendum or referendum on the position the Union should take place regarding the Prevent Agenda.
- Full time members of staff at the Union are legally required to have Prevent Training.

#### **Actioned:**

- JB to investigate taking the Prevent Agenda to a prefrendum or referendum.

## 5. Merit Award

### Noted:

- The Team Award is given to a department/professional service, last year the Executive Committee created a shortlist and Student Reps decided the winner.
- It was suggested that this year the Executive Committee decide the winner.

### Actioned:

- NT to think of Academic Departments that could be shortlisted for this award.
- Agenda item to be added to the Executive Committee 5<sup>th</sup> October 2015.

## 6. Pound in Your Pocket

### Noted:

- JenB and Lindsay Westgarth, Student Voice Administrator, were commended on the report.

### Actioned:

- The sentence on the 2<sup>nd</sup> page *"39% of students who are part of a society often spend less than £10 on their sport after their membership costs, but 6% are spending more than £100"* to be amended to *"39% of students who are part of a society often spend less than £10 on their Society after their membership costs, but 6% are spending more than £100"*
- The Pound in Your Pocket to be added to the next Executive Committee agenda.

## 7. Amazon Vouchers

### Noted/Discussed:

- An email was received from a member of University staff highlighting Amazons involvement in tax avoidance and suggested adopting a policy to boycott Amazon.

### Agreed:

- The Union will not boycott Amazon.

## 8. NUS Cut the Costs Campaign

### Noted/Discussed:

- NUS are running a #cutthecosts campaign relating to the reduction of student grants.
- The Student Leader Ops plans currently in place have campaigns relevant to Lincoln students.

### Agreed:

- The Union will not join the #cutthecosts NUS campaign.

## 9. Sabbatical Officer Verbal Updates

### 9.1 Vice President Activities

#### Noted:

- The footfall for the Sports Fayre increased by 11% and the Societies Fayre by 15% compared to last year.
- The Activities department were commended for their hard work leading up to, and during, Freshers' week.
- SS had a very positive meeting with Kit Supplier Player Layer; Player Layer hosted drop-ins and spoke to teams individually. A sample pack will be provided by Player Layer to prevent sizing issues arising.
- SS is attending Sports and Societies events.
- The BUCS AM TV is to go live next week.

### 9.2 Vice President Welfare and Community

#### Noted:

- The Liberations Groups were commended for the hard work during Freshers' Week.

- The Liberation NUS Conferences are late in the academic year so do not usually benefit the Liberation Officers or the Union.
- The bye-laws state that Student Council should approve any member representing the Union at a conference and a report on the conference should be taken to Student Council.
- The time between Liberation Officers training and campaigns starting is very limited; it would be beneficial to start the training before summer so campaigns can be developed over summer.
- The LGBT and the Gender and Sexuality Liberation groups are currently separate but there may be overlaps later on in the academic year.
- The 'Feel a little Fresher' and 'Trebles' issues will be raised in Student Council report.
- There are currently around 10 active housing issues.

**Actioned:**

- WB/JB to investigate the liberation terms of office being defined starting before the summer.

**Agreed:**

- All liberation group conferences will be approved on a case by case basis.

**9.3 Vice President Academic Affairs**

**Noted:**

- All School Rep Elections have taken place.
- NT has continued researching Postgraduate funding.
- NT is meeting with JenB and John-Paul Dickie, College of Arts Rep, regarding the hidden course costs campaign, a plan of action is being developed.
- Doing the Welcome Talks during Freshers' week should improve engagement with the Union.
- The Senior Reps were commended on their hard work, NT is very proud of them.
- 113 Rep nominations have been received.
- NT is meeting with SS and Sophia Bishell regarding Academic Societies.
- NT is meeting with VC Mary Stuart regarding the Access Card.
- Michael Redpath, Events Manager, was commended on Freshers' Week.

**9.4 President**

**Noted:**

- The Money Matters competition had 204 entrants with 2 £25 Amazon Vouchers being won.
- The Money Matters workshops have been added to the Lincoln Award booklet.
- HJW is meeting with all College Officers to discuss Employability. The dry events were not well attended but those attending really appreciated dry events being offered, this should be a priority next year.
- It was suggested that Dry Events take place throughout the year.

**10. Chief Executive Verbal Update**

**Noted:**

- JB commended the team effort of staff during Freshers' week.
- Noise complaints have been received by VC Mary Stuart.
- Positive comments have been received about the Advice Centre, with the Library wanting to create mental health campaigns in collaboration with the Advice Centre.
- Rachal Lilley, Advice Centre Manager, was commended on the Advice Centre.
- The Swan Menu has been updated; a new range of food and drinks are available.
- The new cellar system in the Engine Shed and Tower Bars has resolved issues raised historically.
- Fosters is available on tap on the Tower Bars instead of Carling due to the support the Union has received from Heineken, the producers of Fosters.

- The Brayford Trust are no longer moving into the upstairs rooms of The Swan, this space will be converted into meeting rooms and extra quiet office space.
- The Marina Development has started with new accommodation expected to start in January, there will be implications on deliveries for The Swan which need resolving.
- The Clubs and Societies storage has been ordered.
- The University are funding a Cycle Hire Scheme and requested the Unions support.
- The Student Leader Training is to be reviewed.
- The Engine Shed now has access to the plant room.
- Plans for Student Leader elections for the next academic year are being developed.

**Actioned:**

- Student Leaders to promote the SHUSH Campaign on Social Media.

**Agreed:**

- The Bike Hire Scheme should be promoted by the Union.

**11. Health and Safety**

**Noted:**

- A few incidents have been reported in the Engine Shed over Freshers' Week, these are only trips and slips and nothing above the tolerance level.

**12. Any Other Business**

**12.1 Quack Entry**

**Noted/Discussed:**

- Free Quack entry is given to President, Vice President and Social Secretary of each Club and Society, the three free places can be changed once per year.
- Senior Reps and Liberation Officers wanting this offer should speak to Michael Redpath, Entertainments Manager, or Charlie Garrod, Head of Commercial Services to discuss the sponsorship if they organise events regularly to Engine Shed.

**12.2 Accreditation Scheme**

**Noted/Discussed:**

- The Union has been a partner in the Accreditation Scheme, which allows a uniformed complaints structure for all tenants of landlords involved.
- The Union and Bishop Grosseteste Students' Union currently has a boycott on Lighthouse letting agency, which are a part of the accreditation scheme. The boycott is to be lifted if the company get an average score of 3 stars in the housing survey which would show an improvement.

**Agreed:**

- The Housing Fayre should be run independently by the Union.
- WB to draft a Motion to go to Student Council for the Housing Accreditation Scheme and send to HJW.
- WB to circulate the accreditation scheme document to the Executive Committee.

**Date of Next Meeting:** Monday 28<sup>th</sup> September.

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Chair

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Date