



UL STUDENTS' UNION
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University of Lincoln Students' Union Executive Committee

Minutes of the meeting of the Executive Committee
Held at 14.00 on Tuesday 24th April 2012
Students' Union Board Room, Brayford Campus

Present:

Kayleigh Taylor, President (Chair) (**KT**)
Gemma Cobby, Student Officer (**GC**)
John Fernandez, Sports Officer (**JF**) from item 8.
Andreas Zacharia (**AZ**)

Also in attendance

Ian Johnston, Acting General Manager (**IJ**)
Rebecca Pocock, Democracy Worker (**RP**)

The meeting was not quorate.

1. Apologies for Absence

- Rebecca Rock, Maryam Saghir, Jennine Fox.

2. Minutes of the Previous Meeting Approval of Minutes

- The minutes of the meeting held on 29th March were reviewed and are to be approved by e-mail.

3. Matters Arising Smoke Free Campus

Noted:

- This matter needs to be raised with Student Council.

Action:

- **RP** to circulate by e-mail.

Democracy Update

Action:

- **RP** to organise an Elections Committee meeting.

Library IT

Noted:

- This is an ongoing action.

4. Top 6 Feedback Executive Board

Noted:

- **KT** is to give a recap on hidden course costs. Data gathered to date will be collated and sent to Executive Board in the future.

Student Experience Committee

Noted:

- Meets this week, JFox is presenting a paper about the reps system.

5. Student Feedback from GOATing

Nothing to note

6. Campuses

Nothing to note

**7. Democracy Update
Senior Reps Elections**

Noted:

- Elections open on the 25th April for College Reps. Results will be bought to the next Executive committee.

8. Finance

Discussed:

- Possibility of the transfer of funds from different departments to increase budget in some areas.

Action:

- **IJ** to look into this and report back to the next Executive meeting.

9. Executive Committee Reports

Action:

- **KT** to put outstanding Officer reports on the i:drive.

10. Staff Update

Noted:

- The SU is currently in the process of recruiting a Chief Executive, a finance and a marketing intern and an Executive Assistant.
- The intern positions are open to recent graduates.
- The Team Away Day had some good outcomes which are being followed up this coming week.

Action:

- **RP** to forward e-mail from **RR** regarding outcomes from the Away Day to Part-Time Officers

11. Project Updates

SU Awards

Noted:

- The Event Planning is complete and the evening will take place on Friday 26th April.

Graduation Ball

Discussed:

- Theme and ticket price.
- Spot marketing rather than ticket availability throughout the year.
- Free tickets for outgoing Part-Time Officers

Action:

- **RP** to find policy from last year on free tickets for Part-Time Officers and circulate for approval by e-mail.

12. Campaigns

Discussed:

- Information feed from NUS to ULSU.

- Development of Regional contacts with other Unions.
- Process of delegate election for NUS events.

13. SU Calendar review

Nothing to note

14. Communication Priorities

Agreed:

- Tri-Societies/Inter-collegiate event 9th May
- Reps Elections
- Graduation Ball

15. Any Other Business

Discussed:

- Possibility of an interactive Union facebook page where questions and answers can be posted.
- Improvement of the Union Facebook site.

Action:

- **JF** to present a proposal to the next Executive meeting.

System Interruptions in the Library

Noted:

- Scheduled maintenance caused interruption to the IT servers during dissertation hand-in time.

Discussed:

- Information passed to the Library staff regarding Student Council's opinion on when maintenance should be.
- Possibility of lobbying University for set dissertation period mid March-end of April to enable better planning of IT maintenance and 24 hour Library opening.

Action:

- **JFox** to speak to Ian Snowley regarding feedback from Council and establish what has been put in place as a result of this.
- **RP** to organise a meeting for **JFox**, **JF** and **GC** to discuss Library budgets and issues raised by students around the Library facilities.

16. Date of Next Meeting

Noted:

- Monday 14th May 2012, 10.30 in the SU Board Room.

I certify that the above minutes are a true and accurate summary of the meeting held on 24th April 2012, and have been approved by the Executive Board. These minutes will now be publicly available.

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(Chair)

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Date