



UL STUDENTS' UNION
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**University of Lincoln Students' Union
Executive Committee**

Minutes of a meeting of the Executive Committee
Held at 9.00am on Friday 9th December 2011
In the Students' Union Board Room

Present [shown in bold]:

Jennine Fox – VP Academic Affairs (JFox)
Kayleigh Taylor – VP Welfare & Diversity, Chair (KT)
Andreas Zacharia – VP Activities (AZ)
Gemma Cobby – Non Portfolio Officer (GC)
Kelly Nicholls – Non Portfolio Officer (KN)
Maryam Saghir – Liberation Officer (MS)
John Fernandez – Sports Officer (JF)
Obiageli Oguru – Postgraduate Officer (OO)
Laura Goodliffe – Societies Officer (LG)

In attendance:

Rebecca Pocock – Democracy Worker (RP)
Rebecca Rock – Representation Manager (RR)
Max McLoughlin – Interim Management Support (MM)

Noted:

KT welcomed Laura Goodliffe to her first Executive Committee after her co-option as Societies Officer.

1. Apologies for Absence

Maryam Saghir.

Action:

RP to email Part-time Officers with a reminder about the importance of sending apologies for Executive Committee.

2. Minutes of Previous Meeting

The minutes of the previous meeting 24th November 2011 were accepted as an accurate record.

3. Matters Arising

Exec/Sabb regular reporting:-

Noted:

Monthly reporting remains unresolved and is an ongoing issue for the Executive team.

4. Top 6 Feedback

Teaching & Learning

Noted:

JFox is in the process of establishing a project group for academic awards

Student Experience

Noted:

JFox has been asked to produce a complete list of all reps at the University to enable the Graduate School to see an overview of the system, who the reps are and where they are located. The Graduate School would like to establish their own rep system.

Discussed:

The Personal Tutor system was questioned by Business & Law who proposed an alternative Academic Tutor system, where Students on the same course would only have access to one tutor.

Noted:

The Officers felt that the Personal Tutor system was preferable, offering a better service to Students, therefore the Union would support the current system.

Noted:

Students were at times unprepared for the committee and had been encouraged to do more research prior to meetings.

Action:

JFox to review sub-group meetings of students prior to Teaching & Learning to ensure the Union are able to offer support to these students.

Noted:

JFox is to recruit a part-time student to sit on the Teaching & Learning Committee as it was felt that part-time students needed representation here.

5. Student Feedback from GOATING

Noted:

AZ raised student concerns over music in the Engineshed at the Ops meeting. Feedback from students is that the music has improved.

Noted:

Student concerns about the provision of drinking water in the Sports centre is an ongoing issue.

Noted:

Student concern over not getting the full hour of training during sessions in the Sports Centre to enable staff to set up equipment for the following session. .

Action:

AZ and JF to raise above concerns in a planned Sports Forum meeting.

Noted:

Feedback from the Snow Party at the Engineshed has been good. The event was very busy.

Discussed:

Timetable adjustments regarding hand-in dates at the end of semester A have been raised by a number of Students. These changes were present at the start of the Academic year and were introduced to bring Lincoln in line with other Universities.

Noted:

Some students were able to leave early for Christmas whilst others have to stay to hand-in work during reading week. Officers noted that staff were not always available to students during reading week.

Action:

JFox to raise at Academic Affairs and with Scott Davidson.

6. Campuses

Hull:

Noted:

JFox has not received any communications from Hull students. Her contact details are widely available.

Riseholme:

Noted:

FE Student Experience committee is going well, students are engaged and interested. The HE committee is currently being established.

Noted:

FE Students have started a number of sports teams at Riseholme within the last two months .

Noted:

Both FE and HE students have major concerns with the bus provision to and from campus. There are issues with capacity, variability in times and regularity of service. This

is an ongoing issue which the Union would like resolved and an opportunity for the Union to establish a stronger presence at Riseholme.

Action:

JFox to liaise with Tom Candy (College Rep) after Christmas to establish details of campaign.

7. Democracy Updates

College Reps

Gemma Cobby has successfully recruited the third college rep. The Executive committee extends it's thanks to her for her hard work in this process.

Senior Reps

JFox is continuing to meet with senior reps on a Monday. There are no sessions during reading week. JFox is to review rep meetings at the start of the year.

Action:

JFox to include GC on emails to reps regarding updates.

By-Elections:

Noted: Rebecca Rock (General Manager) reported that the voting turn-out was low. 1 candidate was disqualified and 1 candidate dropped out. There is an elections review due soon where election issues can be discussed thoroughly.

Kayleigh Taylor (VP Welfare & Diversity), Andreas Zacharia (VP Activities) and Jennine Fox (VP Academic Affairs) supported the need for a focus on the main elections in March and not the use of by-elections to fill vacant posts.

Jennine Fox emphasised the need to increase publicity about elections to students already involved on Union activities, but also to students with little involvement.

8. Team Brief

Action:

MM/RR to bring staff meeting updates to month end Executive.

9. Project Updates

S+S Awards

AZ is now starting preparation for the S+S Awards

BUCs

AZ reported that buses will be provided by the SU for students to get to the Olympic Stadium to watch BUCs. This will be open to all students.

Varsity

Planning has started for Varsity. The AU President at Derby has invited Lincoln students to travel to Derby. Pitches are located near the other facilities which creates a better atmosphere for spectators and players.

T-shirts will be re-printed for Varsity as these were hugely successful last time.

Action:

AZ to form project group with Ian Johnston to plan Varsity.

9. SU Calendar review and update:

Elections

Nominations have opened for the by-election. Planning has started for the main Elections in 2012.

10. Communications Priorities :

Housing Fair (January 17th 2012) and Housing Survey

Refresher's Fair

By-Election

15. Any other business

None noted

16. Next Meeting

Next meeting will be on Thursday 10th January 2012 at 10.30am in the SU Board Room.

I certify that the above minutes are a true and accurate summary of the meeting held on 9th December 2011, and have been approved by the Executive Committee. These minutes will now be publicly available.

.....
Kayleigh Taylor (Chair)

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Date

AGREED