University of Lincoln Students' Union
Minutes of a meeting of the Student Council
held on Monday 5th December 2011 at 5.00pm
in Meeting Room MB1019

Present:

Chair
Ben Martin (Sports)

Council Members

Kayleigh Taylor (VP Welfare & Diversity)
Jennine Fox (VP Academic Affairs) (From Agenda Item 5)
Maryam Saghir (Liberation Officer)
Gemma Cobby (Student Officer)
John Fernandez (Student Officer)
Kim Woodward (SLR College of Arts)
Hugh Lound (SLR Social Science)
Gemma Cobby (Student Officer)
Kelly Nicholls (Student Officer)
Christine Ball (SLR Media)
Jack Dobson-Smith (SLR Journalism)
Angelica Fyfe (SLR Biological Sciences)
Laura Goodliffe (Societies Officer)

Students' Union Members   Also in attendance
Jonathan Cresswell   Rebecca Rock (Representation Manager)
Jamie Freshwater   Ian Snowley (University Librarian)
Huseyin Kishi
Marcell Grant
Jackson Swaby
Jonathan Collins
Fen Kipley
Dale Weston
Harvey McDaniel
Jonathan Holmes
Anna Duggal
Francesca Anderson
Timothy McDonnell-Woods
Thomas Candy

1. Workshop Style Discussion "The University Library – What do you like about your Library? What do you want from your Library?"

Noted:
- Ian Snowley was invited to discuss the University Library. **:**
- The University Library is now open 24 hours until the 16th December. longer Easter opening hours are now under discussion.
- Library staff are working on opening patterns and are considering earlier opening and reviewing weekend opening times and welcome student feedback. This will need to fit in with their funding structure.
- There has been a change in e-book provision, the new system enables students to browse a wider range which can be auto-converted for purchase if extended access is needed.
- Printing improvements have been made in the Library and across the campus.
- Long term plans are in place to improve e-resource access to bring together most resources (ie catalogue, e-books, journals, repository) in one interface.
- It is proposed that next academic year reading lists will be devised in conjunction with the Library to ensure availability of resources.
- The Library space is being improved with more power sockets and lighting and an extension into space currently used for office. This is in response to the popularity of the group study areas in the Library.
- Planning for phase 2 of Library improvements has begun. These were always intended when the Library was planned but had been delayed due to other campus building projects. Students are on a steering group and a focus group is planned to follow soon.

Question:
- Students asked why the Library was not open 24 hours a day 5 days of the week more often.

Noted:
- There are cost constraints to consider.
- There needs to be some planning around when the opening hours need to be extended

Discussed:
- Opening patterns that would suit students.
- Weekends opening 9am starts may be possible. Post-graduate, part time students and student parents may find this more convenient.
- A pilot was recommended

Noted:
- The Library now has a weekend staff team to support this.

Question:
- There was a request for the 24/5 opening period not to be split before and after the Easter break.

Noted:
- It is difficult to get information and feedback from different departments about variations to teaching plans and about assessment deadlines.
- It is difficult to please all students, with different courses working to different deadlines
- Subject librarians are a good link for students and staff to raise needs with.

Discussion:
- Printing and I.T Provision

Noted:
- The printers in the Library now work consistently.
- There have been some initial problems with supplies for the printer, but these have now been resolved.
- Students confirmed that I.T and printers are now better at Greestone.
- The printers recognise colour and will print in colour if it is detected in the document so users need to select black and white. There are technical difficulties setting the printer to print auto to black and white.

- The charge to use dual printers is based on your choice of black and white or colour.
- Provision of printers is demand led, if some are in constant use and students report queues then extra printers could be added.
- There is a page on the portal detailing service and loads printing account. The list of all campus printers is on that page.

Question:
- What is 'Phase 2'

Noted:
- There are plans to double the size of the Library.
- It is intended that the additional space will be more space for PC's and group work rather than books.

Discussed:
- Concerns over the noise levels on the third floor, which is supposed to be silent.

Noted:
- Students asked about the possibility of individual study pods.
- There are plans to divide the third floor into smaller areas to help reduce noise problems.
- There will be acoustic screening and wheelchair sized spaces, to offer better disabled access.
- The space between the book rows is not easily negotiable for wheelchair users.
- Students wish to be included in the dialogue about the Library.

Discussed:
- Students enquired about the provision of further Macs.

Noted:
- It is unclear who would pay for the specialist software (Faculty, ICT, central).
- There were concerns over who would keep the software updated.
- More Macs without the current software, would not be useful.
- LSM students reported that LSM has Macs that are less used.
- Macs cost more than PC's
- The Macs in the library are running a very old version of office that makes file conversion from working at home or on other machines difficult.

2. Apologies for Absence
Apologies were received from:
Darina Stoda, Rachel Stammers, Loryn Good, Michael Hansmann, Ian Antwi, Sarah Hawkins.

3. Minutes of the Previous Meeting
Received and Agreed:
- The minutes of the previous meeting held on 17th October and 14th November 2011 were approved as an accurate record by a majority

4. Matters Arising
- Matters arising had been circulated in a paper prior to the meeting and no further matters arising were noted

5. Executive Team
Noted:
- Societies Council co-opted Laura Goodliffe
- As Deputy President Kayleigh will cover Presidential duties, a by-election will be run in accordance with our bye-laws.
- Interim Management Support has been recruited and is working with the SU team to keep things running smoothly.
- Students met with Kayleigh to discuss the Union and University's Environmental policy, a student working group will be formed.
- Students are reminded of the Housing Fayre in January and encouraged to complete the Housing Survey.

Students requested details of who would be covering the President's duties with regard to a presence on Committees.
Noted:
- All University committees will be routinely covered by the Acting President. The University has agreed in principle that it may be possible for another Officer to cover the President's duties for Executive Board and the Board of Governors, a new President will be recruited soon however.
- The Students' Union now has interim management support which is working on keeping things running smoothly.
- There is a staff and officer away day to plan for Semester B in the coming week.

6. Student Open Session
Noted:
- A student reported that Lincoln Pride committee has disbanded and that no Pride event is planned for this year.
- The University has previously supported PRIDE
Discussed:
- Whether or not students would be interested in getting involved in PRIDE
Agreed:
- Students who would like to be involved should contact Maryam Saghir
- The Union officers will raise the query with the appropriate University team.

7. Any Other Business
Noted:
- Thanks were extended to Students who marched with Staff who took strike action on November 30th 2011.

8. Date of next meeting
Noted:
- The next meeting will take place on 16th January at 5pm in MB1019 with the discussion topic Student Wellbeing.

I certify that the above minutes are a true and accurate summary of the meeting held on 5th December 2011, and have been approved by Student Council. These minutes will now be publicly available.

…………………………………….. ………………………………
Name (Chair) Date