



ULSTUDENTS' UNION  
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**University of Lincoln Students' Union**  
**Minutes of a meeting of the Student Council**  
held on Friday 7<sup>th</sup> December 2012 at 12.00pm  
in The Platform, The Engine Shed

**Present:**

Chair

John Fernandez

Council Members

Jennine Fox (President)  
Andrew Twagira (VP Welfare & Diversity)  
Daniel Sparrow (Sports Council Rep)  
Joseph Hartley (SLR Sport)  
Emma Bush (Sports Council Rep)  
Francesca Anderson (Officer for Students)  
Sophie Rayment (SLR Law)  
Tom Briggs (SLR Performance)  
Emma Farry (SLR Social Sciences)  
Jade Snedeker (Sports Officer)  
James Wigger (Groups Officer)

Wesley Wells (VP Academic Affairs)  
Daniel Sam (VP Activities)  
Angelica Fyfe (SLR Life Sciences)  
Lindsay Westgarth (College Officer Social Sciences)  
Charlotte Hurrell (SLR Media)  
Beth Burr (SLR Art & Design)  
Kyle Cockayne (Groups Council Rep)

Students' Union Members

Charlotte Smith  
Brian Alcorn  
Marcell Grant  
Oliver Bottomley

Teegan Collier  
Jack Maddock  
Joshua Orhiunu  
Victoria Caswell

Also in Attendance

James Brooks (Chief Executive Officer, Students' Union)  
Ian Johnston (Interim Deputy CEO/Activities & Development Manager)  
Emily Hill (Sports & Societies Worker)  
Tracey Revill (Sports & Societies Co-ordinator)  
Rebecca Pocock (Democracy Worker)  
Kirsty Barnes (Representation Intern)  
Phil Davis (Representative from Thompson & Richardson Ltd)

## **Welcome from John Fernandez**

- John welcomed students to the meeting.
- Item 8 – Time capsule will be addressed out of order.

## **1. Apologies for Absence**

### **Noted:**

- Apologies were received from Nicola Sole, Angelica Fyfe, Charlotte Greenley, Kayleigh-May Coddington, Scott Davidson, Loryn Good and Stacey Addison.

## **2. Approval of Minutes**

### **Agreed:**

- The minutes of the Student Council meeting held on the 9<sup>th</sup> November 2012 were agreed with the following amendments:
- Sife society was incorrectly spelled.

## **3. Time Capsule**

### **Noted:**

- Phil Davis from Thompson Accountants Lincoln Ltd presented Student Council with the opportunity to contribute to a 2012 time capsule donated by them to celebrate their centenary that is being sited near the new Art & Design facility.
- The capsule will give a snapshot of the insurance industry in 2012.
- All Students are invited to contribute items about music, popular culture, fashion specific to 2012.
- Thompson Accountants are also donating a wooden bench situated near Brayford Pool looking towards the Cathedral.

## **4. Summary of Key Union Meetings**

### **Societies Council**

#### **Noted:**

- Gooleswari Seeburn (Societies Officer) was not present at the meeting to give an update.

### **Groups Council**

#### **Noted:**

- James Wigger (Groups Officer) gave an update on the last meeting.
- Groups Council was not quorate.
- Discussions centred around improvements to the SU website and the opportunities this presented to Groups.

### **Sports Council**

#### **Noted:**

- Jade Snedeker (Sports Officer) gave an update on the last meeting.
- There were no emerging clubs.
- Jade appealed for students to support matches by attending and cheering on the teams. Teams generally felt that they were lacking in support from the student body.

### **Executive Committee Summary**

#### **Noted:**

- Jennine Fox (President) gave the summary on behalf of the Executive.
- It has been decided to re-run a question on a smoke-free campus alongside the main elections in March. The results of this consultation will not form policy but the SU will act on the information accordingly.
- There will be a consultation process with the University management and Facilities management.

- Feedback on the current smoking zones is welcomed, please e-mail [council@lincolnsu.com](mailto:council@lincolnsu.com) or [jfox@lincoln.ac.uk](mailto:jfox@lincoln.ac.uk). People have been seen smoking inside the zones and there appears to be no enforcement of the exclusion area.

#### **AGM**

##### **Noted:**

- The Executive committee have decided not to fine people this year in sports & societies for non-attendance and will give incentives instead.
- One student can win £300 and there will be two £50 prizes drawn at random as a thank you for attendance. Pizza sponsored by Dominos will be available.

#### **Alternative RAF Varsity**

##### **Noted:**

- This event has been planned to integrate the University with the local community and will be a Varsity event in conjunction with the RAF.
- RAF Cranwell have agreed to take part in the event.
- Updates on this event will come through the Union Councils.

#### **Board of Trustees**

##### **Noted:**

- The next meeting is on the 14<sup>th</sup> December, there have been no meetings since the last Council.
- The Trustees will be at the AGM where Students will be able to address them.

### **5. Officer Update**

Andrew Twagira (VP Welfare & Diversity)

##### **Noted:**

- 'How to be a Student Entrepreneur' Event had low attendance but feedback from attendees was good.
- The Student Buddies scheme is almost ready to launch, buddies have been undergoing intensive training. They will be able to provide one-to-one support for other students referred by the counsellors.
- There is scope to expand the student buddies scheme in the future.
- The SU is reviewing the Housing rating scheme. Currently houses are rated on structural suitability only and the student experience is not measured in the process.
- It is not possible to create an SU letting agency at the moment due to resource constraints.
- The SU is working on an alternative rating scheme based around the student experience of renting from a landlord. This will be administered through a website where students will be able to compare landlords and rate their experience.
- Andrew enquired whether students would be interested in creating a sub-group around January to discuss housing.

Daniel Sam (VP Activities)

##### **Noted:**

- The Ball is planned for the 7<sup>th</sup> December.
- Students commented that the promotion for the event had not been far-reaching, general awareness of the event is low.
- Students felt tickets should be cheaper and on sale earlier, perhaps during Fresher's week when Students have their loan money. Tickets should be on sale online.
- The Union sports teams are doing very well in BUCs being in the top 50. Futsal are in the premiership.
- The SU raised £300 for Children in Need.
- Council was asked if more community fund raising events should take place. It was felt that fundraising events should be supported by the SU, however a large number of students

already volunteer in the community and are not acknowledged for their efforts. Last week for example students raised £700 for St Barnabas.

Wesley Wells (VP Academic Affairs)

**Noted:**

- Demo 2012 was well attended. Students had a good time.
- A recent QAA Review has placed Lincoln University as sector leading, meeting expectations in one area and being graded excellent in three others.
- Feedback from PDRs has resulted in Wesley planning his time meticulously.
- The SU newsletter will be revised to be School targeted so students will receive a more relevant newsletter.
- The Transferable Skills project should be ready by the summer. There is a company interested in developing this with the Union.
- SMS lecture feedback is being discussed at present. Early indications are that this project looks possible.
- Student-Staff Conference February 2013 will be themed around technology in learning and will take place in the Main Admin Building.
- Student-led Teaching Awards will take place in May 2013. The SU Team are currently working on promotion. Early ideas include the use of golden books to be found around the campus with Amazon vouchers for prizes to promote the awards.

Jennine Fox (President)

**Noted:**

- There will be a zero tolerance policy presented at AGM called 'Out in Sport'. This campaign will be extended to the local community also.
- Subsequent years' policies will focus on other areas of potential discrimination. This policy will be written into the strategic plan.

**Action:**

- Rebecca Pocock will e-mail the policy out with the minutes.

**Noted:**

- The Elections process is being reviewed and re-branded with sustainable branding lasting 3 years.
- The voting period has been changed to be Monday-Friday and the results party will be a bigger celebration event on Friday night.
- There is currently a survey on the careers service and timetabling being conducted by the SU. The SU invites feedback from students about these services. The survey can be found on our website and through social media (Twitter/Facebook).

## 6. Catering Sub-Group

**Noted:**

- Non-Council members are sitting on this group therefore recommendations made to Council must be voted on by elected members.
- Healthy Campus Week ideas were discussed. Ideas included providing recipe cards in the Atrium which correspond to dishes on offer and having the Sabbs dress as vegetables to promote consumption of fresh produce.
- Students are invited to contact Andrew Twagira with ideas [atwagira@lincoln.ac.uk](mailto:atwagira@lincoln.ac.uk)

## 7. Student Open Session

**Noted:**

- Michael Akande, an international student raised the issues international students have been experiencing with the UK Boarder Agencies rules. The UK Boarder Agency requires

international students to verify their attendance at University. Lincoln University does this by having lecturers sign an international passport every 2 weeks which is compulsory for all international students.

- Students find it difficult to get their passports signed as there are few opportunities to have this done. Lecturers are also signing the passports incorrectly.

**Action:**

- Andrew Twagira and Jennine Fox will look into this matter further.

**10. Any Other Business**

None Noted

**12. Date of Next Meeting**

AGM is the next meeting on the 18<sup>th</sup> January 12-2pm in the Engine Shed. The next Council meeting is on the 8<sup>th</sup> February 2012, 12-2pm in The Platform, The Engine Shed.

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I certify that the above minutes are a true and accurate summary of the meeting held on 7<sup>th</sup> December 2012, and have been approved by Student Council. These minutes will now be publicly available.

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Name (Chair)

.....  
Date