



UNIVERSITY OF LINCOLN STUDENTS' UNION EXECUTIVE COMMITTEE

University of Lincoln Students' Union Executive Committee 4th January 2016
at 10am in the Students' Union Boardroom.

Present:

Chair: Hayley Jayne Wilkinson (HJW) – President

Sammi Storey (SS) – Vice President Activities

Nyasha Takawira (NT) – Vice President Academic Affairs

James Brooks (JB) – Chief Executive

Also in attendance:

Jane Kilby (JK) – Volunteer Manager, Jenny Barnes (JenB) – Student Voice and Impact Manager and Hannah Coleman – Head of HR and Operations.

1.1 Apologies for Absence

Apologies for absence were received from Megan Graham (MG) –HR and Office Assistant.

1.2 Declarations of Interest

No conflicts of interest were declared.

2. Minutes of the previous meeting

The minutes of the meeting on the 14th December 2015 were agreed as accurate subject to one amendment within NT's update.

3. Matters Arising

Noted:

- Weekend opening of the Box Office is being looked into for when events are on.

Actioned:

- SS to provide an update on Player Layer at the next Executive Committee.

4. Policy for Governing Rep Elections

Agreed:

- The Policy was approved.

5. Friends of the University of Lincoln

Noted:

- The alumni group 'Friends of the University of Lincoln' have enquired about being able to access the Tower Bars and The Swan when on campus.
- There are 8-12 members of the group who pay a membership fee to join.
- There is a charge for associate membership to the Union for non students to access Union services.
- The Board of Trustees are responsible for setting the membership fees for Associate and Temporary memberships.

Agreed:

- A proposal to be taken to the next Board regarding the associate membership fee for the 'Friends of the University of Lincoln'.

6. Employee of the Month

Actioned:

- Agenda item to be rolled over to the next Executive Committee.

7. School of the Month

Agreed:

- Chemistry won School of the Month.

8. Student Leader verbal updates:

8.1 Vice President Academic Affairs

Noted/Discussed:

- The Business Student Engagement Champion did not attend again a scheduled meeting with NT to discuss Business School elections.
- A demonstration on the new Crit screens is due to occur.
- The International Subgroup discussed the University Fresher's programme for International students. The VP international should be invited to the subgroup when elected.
- One College of Science Rep attended a meeting with Mark Page, College Director of Operations. Emphasis will be placed on Rep's attendance this semester.
- The new revised Union Marketing/Comms Strategy discussed segmentation of PG.
- A new academic representation award could be introduced at the SU Awards next year.
- Students have reported that the lack of parking on campus is causing them issues.
- NT to attend the Technology Enhanced Learning standing group this week.

Actioned:

- JenB to email Student Engagement Manager Dan Derricott about the Business Student Engagement Champion.
- A 'Campaign Award' to be introduced at the SU Awards next year.
- A survey to be carried out to gather evidence of issues students face regarding parking.

8.2 Vice President Activities

Noted:

- SS is reviewing the results from the 'Free Wednesday' Survey.
- More complaints are being received from Sports regarding Player Layer.

Agreed:

- The Amsterdam Trip and Nottingham Trip to be promoted.

Actioned:

- To ensure that a risk assessment has been completed for Tour and Amsterdam Trip.
- To enquire if Repatriation is included in the insurance for Tour.

8.3 President

Noted:

- Money Matters re-launches in February.
- A Social Media Campaign on social media responsibility will occur.
- The Arts shop should be opening on the 5th February. HJW will be opening it.
- Leaflets for the Night to Remember campaign are being produced.
- Liberation Groups have not engaged with campaigns this year.
- A few Liberation Groups have not many members.
- The International Strategy was passed at International Committee. The Union will be involved in implementing it.
- The Elections website will be finalised this week.

Actioned:

- HJW to email NUS to ask if they have any publicity material for the Social Media Campaign.

9. Chief Executive verbal update.

Noted:

- The University has moved 'Wards' and now is under Boutham Ward.
- The University has asked if the Union can inform students who the Ward's Councillors are.
- Nye Years Eve event went well. Four ambulances were called due to illegal substances being taken.
- York St John's Students' Union is due to visit on the 15th January 2016.
- All attendees are encouraged to read the Union strategy document circulated.
- Following the de-recognition of UNISON, the Union is seeking advice on how to stop facilitating UNISON member payments through payroll. Staff will still be able to join a trade union independently.
- The University have enquired if the Union can lead on the Student Cycle Hire Scheme which is currently based at the Sports Centre.

Agreed:

- The Union to lead on the Cycle Hire Scheme.

Actioned:

- The Union to send information to students on surgery hours for each Councillor in Boutham Ward.

10. Health and Safety

Noted:

- Nothing to note.

11. Any Other Business

Noted:

- NT, SS and HJW to attend the EDEU Symposium on 11th January 2016 if available.

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Chair

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Date